Installation Quick Reference Guide

This is the start-to-finish installation guide for the newest version of DCE hardware. This gives you the ability to install the hardware, create an iTunes account, download the Restaurant Order Taking App, and test the entire system.

If you get stuck or are unsure about any step, please call or text:

Connor Segebarth @ 859-494-2775, Craig Schutz @ 812-480-0803, Jaden Hoeke @ 605-880-5434 or Josh Ferguson @ 859-629-8732.

If you don't get an answer or a text response, please contact Mike Vaughn @ 812-306-7025.

All other issues can be reported to the office phone: 1-800-533-7132.

Setup Checklist

1. Let DCE Team know you're installing
2. Set up equipment
3. Connect the router to the Internet
4. Create iTunes/Apple ID account
5. Log into email to verify Apple ID account
6. Download Restaurant Order Taking App
7. Log in and add printer
8. Test order
9. Post-Install checklist

Getting Internet Access

Wired – Always Use First!

1. Connect an Ethernet cable with known Internet access into the router's **WAN** port.
   a. The WAVLINK router's WAN port is <u>orange</u>.
   b. The Tenda router's WAN port is <u>blue</u>. The WAN LED indicator on the front of the router should come on when the cable is plugged in.
2. Open **Google.com** to ensure you can reach the Internet.

Wireless (WISP) – Last Resort!

Regardless of which router you have, you should always test the store's Wi-Fi password before configuring the router. The easiest way to do this is to connect the iPad to their Wi-Fi network. After a successful connection, you must immediately forget their network and reconnect to ours.

White WAVLINK Router

1. After the iPad is connected to our router, open **Safari** web browser.
2. Type **192.168.10.1** into the address bar at the top and press **Go**.
3. On the blue WAVLINK screen, enter the store's password and select the **Login** button.
4. Select the **Wizard** icon at the bottom of the screen.
5. Select **WISP**.
6. After the router finishes scanning, select the Wi-Fi network you want to connect to.
7. Make sure the **2.4G** and **5G** fields are filled in (this should be filled in with the store's info already). This is what the Wi-Fi's broadcast name will be, so make sure it follows the format **StoreNameHBP#**
   a. Example: **ChevronFuelHBP2.4**
8. Type **their** Wi-Fi password into the Wi-Fi Password field, then **Connect***
9. After the router resets, the blinking red light should turn solid blue.
10. Open **Google.com** to ensure you can reach the Internet

Black Tenda AC23 Router

1. After the iPad is connected to our router, open **Safari** web browser.
2. Type **tendawifi.com** into the address bar and press **Go**.
3. Enter the store's password and select **Login**.
4. Select **WiFi Settings** from the left-hand menu, then select **Wireless Repeating**.
5. When the menu opens, turn on the Wireless Repeating slider and wait for the router to scan nearby networks.

6. After the scan is complete, drop down the **Upstream WiFi Name** menu, select the network you want, enter the password, then **Save**.
    a. Note: If there is more than one WiFi network with the name you're looking for, choose the one with the green 5G icon next to it.
7. The router will reboot and count off a percentage. After it hits 100%, open **Google.com** to ensure you can reach the Internet.

Apple ID Creation

1. Open iPad settings menu and select **Sign in to your iPad** from the top left-hand corner.
2. Select **Don't have an Apple ID or forgot it?**, then **Create Apple ID**.
3. **Name and Birthday**: Just get the name close. Its only purpose is to be displayed in the top left-hand corner of the settings menu. Choose **January 1, 2000** for the birthday.
    Example:

    First: Chevron

    Last: Fuel

    Birthday: 01/01/2000

4. **Email Address:** Use the huntadvantagegroup.com email address we created for them.
5. **Announcements:** Off
6. **Apple ID Password:** Use the password we created for them
7. **Phone Number:** You can use any cell phone or landline to verify the account, and most people have used the store's landline so far. **Do not use your cell phone.** There are many reasons for this. Type the phone number, select verification method, then select **Next**. Apple will send a 6-digit code to the number you use as soon as you press **Next**, and you will type that code into the iPad.
8. Agree to terms
9. Input iPad password: 6-5-4-3-2-1
10. After returning to the main Settings page, select **Verify Email Address**
11. Open webmail.migadu.com and sign in using the email address and password that we created for them. This should be saved in Safari's Bookmarks.
    a. To access **Bookmarks**, select the blue rectangle icon in the top left-hand corner of Safari, then select **Bookmarks**.
    b. To close the menu, select the icon again.
12. Open the email with the subject line **Verify your email address**. You should get 2 separate emails about verification, but only that one will have your 6-digit code.

Restaurant App

1. If you already have the **Restaurant Order Taking App** on your iPad
2. Open the **App Store**.
3. Don't allow any permissions or notifications from the app store.
4. Open the search menu, search for **Restaurant Order Taking App**, then select **Get**.
5. After entering the password to download the app, you will be notified that you need to review your account before using it in the app store. Select **Review**.
   a. Leave **None** selected for payment method, and enter the store's information in the appropriate fields.
   b. After saving the information, you will need to download the app again and reenter the password.
6. Open the restaurant app, select the **Login** button, enter the e-mail address and password, then select **Login**.
7. Select **Skip** at the tutorial screen, and select **Allow** at the notifications screen. Always **Allow** all permissions for the Restaurant app.
8. You should have a green dot in the top right-hand corner. If the dot is grey or red, then there is a problem with the Internet connection.
9. Add the Printer
10. Select the **gear icon** at the bottom of the app screen to open the **Settings** menu.
11. Select Auto-print orders > Add printer(s) > Network cable or WiFi > Start Search.
12. **Allow** permissions to search the network and select **Retry** if the printer isn't discovered the first time.
13. Select the printer, then the **Add Printer(s)** button.
14. Use the back arrow in the top left-hand corner until you get back to the Settings menu, then open the Orders menu by selecting the order pad icon at the bottom of the app screen.
15. Open the **Options** menu by selecting the 3 black dots in the top right-hand corner, then **Create test order**.
16. Accept the order. If it prints, then you are done and can fill out the post-install checklist.
17. Please fill out the menu exclusions section. If you don't list any exclusions, then the store will be set up with breakfast pizza, the current LTO, and all 4 SKUs of chicken.